

3rd October 2020

Dear Parent/Carer,

As an Academy we are using ClassCharts (www.classcharts.com) to host all of our remote learning. This software allows for our students to access all work set by teachers as well as being able to upload work back to their teachers and allow for feedback to be given, where appropriate. It is therefore vital that all students and parents have logged in so that this work can be accessed.

Students can log in via: <https://www.classcharts.com/student/login>

Parents can log in via: <https://www.classcharts.com/parent/login>

The work for remote learning has been co-ordinated so that it matches the long-term plans for each subject for the year so that no gaps in learning arise. This means that there should be no interruption to student learning for any reason.

This remote learning will be titled on the ClassCharts system as 'Remote Learning' and, also, the work will match their normal daily timetable so it is clear which work students need to complete.

There will be additional home learning on the system for students to complete 'Academy Home Learning' and also 'Subject Home Learning'. If students are in the Academy, this work should be handed as normal unless otherwise stated. If students are at home then the work should be uploaded, as with Remote Learning, so that this can be checked.

We are determined that students make the most of every opportunity to achieve academic excellence whilst at Castle Hall Academy so it is an expectation that our students will complete **all of** the work set via ClassCharts.

Every child and parent has received the log on details either in paper form or by email for this. It is vital that we have a current email contact that is being checked regularly.

I have attached overleaf a flowchart of the Remote Learning process.

Please complete our survey via the QR code or go to <https://rb.gy/hy8gjp>

If you have any issues accessing this work please contact your child's Head of Year in the first instance:



Year	Head of Year	Email Address
7	Mrs Gill	jgill@castlehall.com
8	Mrs Ennis	cennis@castlehall.com
9	Miss Adams	badams@castlehall.com
10	Mrs Bonham	lbbonham@castlehall.com
11	Mr Jackson	cjackson@castlehall.com

Thank you in advance for your continued support to ensure your child achieves academic excellence, develops their character and raises their aspirations.



Mr Skilton
Deputy Headteacher

...where hearts and minds connect



CASTLE HALL ACADEMY

Vision - To achieve academic excellence, develop character, and raise aspirations for all at Castle Hall Academy.

1.

- You will be informed by the Academy of the lockdown and the Year groups affected.
- You may also be notified if your child has to self-isolate following contact with a person who has tested positive for COVID. This will give a date when your child will be expected back in the Academy.
- During this time, all learning will be shared online through ClassCharts.

2.

- All work will be on ClassCharts. - Please ensure you have downloaded the app
- Work on the ClassCharts will be labelled with 'Remote Learning' and the subject.
- All work will follow the timetable and long-term plan for your child.
- Work set will equate to the timetabled directed time for your child.
- All supporting documents will be shared via ClassCharts.
- Feedback will be given on work in line with long-term plans.

3.

- If the work set has been through one of your online portals such as MathsWatch, Oak National Academy or Educake this will appear as a link through ClassCharts.
- All work completed should be uploaded to ClassCharts so it can be checked for completion.

Non-compliance

It is important for your child to complete all work set and submit work on or before the deadline given.

If work has not been completed by the set deadline, this will appear on the ClassCharts and both you and your child will be notified.

If work has still not been submitted within 2 days of the original deadline we will make contact with you.

Pastoral Support

In the event of any lockdown situation you will get a phone call to check how things are progressing.

You may contact the Academy through the Head of Year if there are any issues that arise in between these calls, either via phone or email.

Students with an EHCP/Additional support may be allocated extra support if required. This will be overseen by the SENCO.



Academic Excellence



Developing Character



Raising Aspiration